



**DEPARTMENT OF DEFENSE**

**GENERAL SERVICES ADMINISTRATION**

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION**

[OMB Control No. 9000-0032; Docket No. 2019-0003; Sequence No. 30]

**Submission for OMB Review; Contractor Use of Interagency Fleet  
Management System Vehicles**

**AGENCY:** Department of Defense (DOD), General Services Administration (GSA), and National Aeronautics and Space Administration (NASA).

**ACTION:** Notice.

**SUMMARY:** Under the provisions of the Paperwork Reduction Act, the Regulatory Secretariat Division has submitted to the Office of Management and Budget (OMB) a request to review and approve a revision and renewal of a previously approved information collection requirement regarding contractor use of Interagency Fleet Management System vehicles.

**DATES:** Submit comments on or before **[INSERT DATE 30 DAYS AFTER DATE OF PUBLICATION IN THE *FEDERAL REGISTER*.]**

**ADDRESSES:** Submit comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to:

Office of Information and Regulatory Affairs of OMB,  
Attention: Desk Officer for GSA, Room 10236, NEOB,  
Washington, DC 20503 or at [Oira\\_submission@omb.eop.gov](mailto:Oira_submission@omb.eop.gov).

Additionally submit a copy to GSA by any of the following methods:

- *Federal eRulemaking Portal:* This website provides the ability to type short comments directly into the comment field or attach a file for lengthier comments. Go to <http://www.regulations.gov> and follow the instructions on the site.

- *Mail:* General Services Administration, Regulatory Secretariat Division (MVCB), 1800 F Street, NW, Washington, DC 20405. ATTN: Lois Mandell/IC 9000-0032, Contractor Use of Interagency Fleet Management System Vehicles.

*Instructions:* All items submitted must cite Information Collection 9000-0032, Contractor Use of Interagency Fleet Management System Vehicles. Comments received generally will be posted without change to <http://www.regulations.gov>, including any personal and/or business confidential information provided. To confirm receipt of your comment(s), please check [www.regulations.gov](http://www.regulations.gov), approximately two to three days after submission to verify posting (except allow 30 days for posting of comments submitted by mail).

**FOR FURTHER INFORMATION CONTACT:** Mr. Michael O. Jackson,

Procurement Analyst, at telephone 202-208-4949, or email at *michaelo.jackson@gsa.gov*.

**SUPPLEMENTARY INFORMATION:**

**A. OMB control number, Title, and any Associated Form(s):**

9000-0032, Contractor Use of Interagency Fleet Management System Vehicles.

**B. Needs and Uses**

Federal Acquisition Regulation (FAR) 51.203 and the clause at FAR 52.251-2, Interagency Fleet Management System (IFMS) Vehicles and Related Services, are to be used in solicitations and contracts when a cost-reimbursement contract is contemplated and the contracting officer may authorize, if in the best interest of the Government, the contractor to use IFMS vehicles and related services. Before such an authorization, the contracting officer must have, among other requirements: (1) A written statement that the contractor will assume, without the right of reimbursement from the Government, the cost or expense of any use of the IFMS vehicles and services not related to the performance of the contract; (2) Evidence that the contractor has obtained motor vehicle liability insurance covering bodily injury and property damage, with limits of liability as required or approved by the agency, protecting

the contractor and the Government against third-party claims arising from the ownership, maintenance, or use of an IFMS vehicle; and (3) Considered any recommendations of the contractor.

Authorized contractors shall submit requests for IFMS vehicles and related services in writing to the appropriate GSA point of contact in accordance with the FAR.

Contractors' requests must include: (1) Two copies of the agency authorization; (2) The number of vehicles and related services required and period of use; (3) A list of employees who are authorized to request the vehicles or related services; (4) A listing of equipment authorized to be serviced; and (5) Billing instructions and address.

#### **C. Annual Burden**

Respondents: 132.

Total Annual Responses: 132.

Total Burden Hours: 132.

#### **D. Public Comment**

A 60-day notice was published in the *Federal Register* at 84 FR 53730, on October 8, 2019. No comments were received.

**OBTAINING COPIES:** Requesters may obtain a copy of the information collection documents from the General Services

Administration, Regulatory Secretariat Division (MVCB),  
1800 F Street NW, Washington, DC 20405, telephone 202-501-  
4755. Please cite OMB Control No. 9000-0032, Contractor Use  
of Interagency Fleet Management System Vehicles, in all  
correspondence.

**Dated:** December 23, 2019.

Janet Fry,  
Director,  
Federal Acquisition Policy Division,  
Office of Governmentwide Acquisition Policy,  
Office of Acquisition Policy,  
Office of Governmentwide Policy.

**BILLING CODE: 6820-EP**

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